

Mary Ashton Inglis

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Professional Experience

DEVELOPMENT DIRECTOR, HALEY HOUSE; BOSTON, MA – JANUARY 2012 - FEBRUARY 2014

- Developed a database application to streamline grant writing and fundraising activities
- Raised over \$335,000 from charitable foundations, exceeding fundraising goals by up to 22%
- Initiated urban agriculture programming by revitalizing an abandoned school-side garden

ADMINISTRATIVE ASSISTANT, OXFAM AMERICA; BOSTON, MA – JUNE 2011 - DECEMBER 2011

- Researched California's strawberry supply chain to inform Oxfam's new Equitable Food Initiative
- Provided national program support and managed hiring process for director-level staff

DATA COLLECTOR, HARVARD PREVENTION RESEARCH CENTER ON NUTRITION AND PHYSICAL ACTIVITY, BOSTON FEBRUARY 2011- JUNE 2011

- Collected data on nutrition and physical activity from over 100 students in after school programs

CO-MANAGER, WHISKEY CREEK FARM; TRAVELERS REST, SC – MAY 2010-AUGUST 2010

- Grew and sold organic produce via farmers markets and community supported agriculture shares

GRAPHIC DESIGNER, DUKE INNOVATIVE DESIGN AGENCY AND SEHHEY, DURHAM, NC – AUGUST 2008 - AUGUST 2010

- Designed web and print material to help market startups and student groups

Volunteer Experience

LIVE-IN COMMUNITY MEMBER, HALEY HOUSE SOUP KITCHEN; BOSTON, MA – MAY 2011 - AUGUST 2013

- Lived on-site to coordinate serving over 36,000 meals annually in Boston's oldest soup kitchen
- Directed 12-week residential summer internship program and managed over 900 volunteers a year.

COMMUNITY REPRESENTATIVE, HALEY HOUSE BOARD OF DIRECTORS; BOSTON, MA – MAY 2012 - AUGUST 2013

- Represented live-in community member interests, reported Haley House's development strategies

MUSIC TEACHER, CEDEMÚSICA (ECUADORIAN CORPORATION FOR THE DEVELOPMENT OF MUSIC); AMBATO, ECUADOR – SUMMER 2009

- Taught violin and viola to low income youth, lead masterclasses in Ambato, Quito, and Cuenca

Education

WEB DEVELOPMENT, STARTUP INSTITUTE; BOSTON, MA – SPRING 2014

- Selected by Startup Institute in a highly competitive process to attend intensive training program focused on developing core web development skills needed to be high impact startup employee.

HARVARD EXTENSION SCHOOL, WOMEN'S CODING COLLECTIVE, AND RAILSBRIDGE BOSTON – FALL 2013

- Courses in JavaScript, jQuery, PHP, MySQL, and Ruby on Rails

DUKE UNIVERSITY, DURHAM, NC; B.A. IN MUSIC WITH A CONCENTRATION IN PERFORMANCE – 2010

- GPA: 3.705, Dean's List 2007, 2008, 2009, 2010

Technical Skills

- **Intermediate:** Ruby on Rails, MySQL, PHP, HTML, CSS, JavaScript, and jQuery
- **Advanced:** Adobe Illustrator, Photoshop, and Dreamweaver

Interests

- Running, swimming, biking, backpacking, and playing fiddle, guitar, and banjo.