

Steve Arcand

IT Project Manager / Systems-Network Administrator

steven.n.arcand@gmail.com

Over 8 years of Systems & Network Administrator experience

Over 6 years of IT Project Management & Supervisor experience

Over 3 years of IT HealthCare experience

EXPERIENCE

<p>2014 – present</p>	<p>IT Project Manager</p> <p>Systems & Network Administrator – Boston, MA</p> <ul style="list-style-type: none">• IT Project Manager:<ul style="list-style-type: none">○ Planned, configured, & deployed a new Windows network environment○ Planned, configured, & deployed new Exchange 2013 server○ Planned, configured, & deployed VMware 5.5 infrastructure○ Software implementation: Salesforce○ Software implementation: Radiology PACS System○ VPN and TLS connections with other organizations○ Phone and Internet ISP cutover• Leadership/Supervisor:<ul style="list-style-type: none">○ In-charge of the Radiology Technician Department○ Manage the IT HelpDesk• IT HealthCare<ul style="list-style-type: none">○ IT HIPAA Compliance○ Email Encryption: TLS, 3rd party software implementations○ Sr. PACS Administrator○ DICOM Imaging○ Digital Pathology• Systems-Network Administrator:<ul style="list-style-type: none">○ Manage physical and virtual servers<ul style="list-style-type: none">▪ Windows Servers▪ Linux Servers○ Deploy server and client updates & upgrades○ Deployed various LAMP/WAMP/IIS/SFTP Servers○ Installed SSL server certificates○ Manage server backups○ Manage & deploy various network printers○ Perform hardware, software, and firmware upgrades○ Manage Fortinet firewalls○ Manage Symantec Endpoint Protection Manager○ Salesforce Administrator○ Perform day-to-day HelpDesk inquiries (30-50 users)○ WordPress○ Manage & configure an Avaya phone system
<p>2007 – 2014</p>	<p>IT Project Manager</p> <p>Systems/Network Administrator – United States Coast Guard</p>

	<ul style="list-style-type: none"> • IT Project Manager <ul style="list-style-type: none"> ○ Planned, configured, & deployed complete network upgrade and overhaul ○ Planned, configured, & deployed a new radar system ○ Planned, configured, & deployed a new GPS system ○ Planned, configured, & deployed various server and network upgrades at other organizations • Leadership/Supervisor <ul style="list-style-type: none"> ○ Manager & Supervisor of an electronic/IT shop (3-5 employees)
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EDUCATION & VOLUNTEER

2014 – present	Bachelor of Science in Info Tech- Northeastern University
	<ul style="list-style-type: none"> • B.S. Information Technology: Northeastern University <ul style="list-style-type: none"> ○ One-year left ○ Attending night & online classes full-time ○ 3.9 GPA • Operation Code: Boston Chapter Leader (2016 - present, volunteer) • Startup Institute: Web Developer Program (2017, education) • Mass Challenge Boston (2017, education)
2007 – 2014	Information Technologist – United States Coast Guard
	<ul style="list-style-type: none"> • IT Specialty Schools • Project Management Classes • Leadership and Development Classes

SKILLS

Languages	HTML, CSS, Ruby, Ruby on Rails, SQL, Powershell, Batch/Shell Scripts,
OS	Windows Server 2000, 2003, 2008, 2012 Windows Exchange Server 2000, 2003, 2007, 2010, 2013 Linux Ubuntu/CentOS Servers
Technical	Active Directory/Exchange, Group Policy (GPO), DNS, DHCP, VPN, PACS Radiology, IT HealthCare, LAMP, WSUS, TLS, FTP, VMware, EMC VNXe, Fortinet Firewalls, Juniper Switches, APC Power Management
Applications	VMWare, SalesForce, Nagios, WordPress, Avaya Phone System, Microsoft Office Suite, Project, Visio, Adobe Suite, Lenel Security, ArcServ Backup, MySQL Databases, LogMeIn, Symantec Endpoint, Remote Support
Skills	Problem Solving, Effective Communication, Team Player, Motivated, Positive Attitude, Time-Management, Independent.