



Kirsten Nelson
Visual Designer
Metro Boston Area

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EDUCATION

Northeastern University

BS Economics + Pre-Med
May 2012

TECHNICAL SKILLS

Adobe Illustrator
InDesign
Photoshop

Apple iMovie
Keynote
Numbers
Pages

Microsoft Excel
Powerpoint
Word

Web CSS
HTML5
Javascript
jQuery

AWARDS

2009-2011 Departmental Honors

2009-2012 Dean's Scholarship for
Academic Excellence

2009-2011 Dean's List

INTERESTS

Doing frontflips on my skis
Gardening
Riding my bike

EXPERIENCE

Startup Institute

Boston, MA

Product + Design Track
Mar 2014-Present

Learning html5, css, jQuery + javascript

Focusing on user-centered design, ui/ux,
wireframing, typography + responsive design

Freelance Designer

Cambridge, MA

Visual + Web Designer
Dec 2013-Present

Responsible for the branding strategy for various
small businesses

Created complementary user experience guides to
highlight user-centered websites

Dana Farber Cancer Institute

Boston, MA

Clinical Assistant II
Dec 2012-Jan 2014

Collected vitals signs, assisted with outpatient
procedures + performed EKGs

Accompanied patients through the hospital
admissions process

Maintained proper clinic flow in chemotherapy
infusion areas

Boston Children's Hospital

Boston, MA

Ambulatory Services Rep III
Aug 2011-Nov 2012

Scheduled + coordinated outpatient appointments
for a team of 50 providers

Processed payor reimbursements including
referrals + prior authorizations

Obtained routine vital signs + conducted spirometry
testing

Monitored daily schedule + assigned provider exam
rooms according to clinic flow

Theodore R Nelson DDS

Lancaster, MA

Administrative Assistant
May 2006-Dec 2009

Designed + website + maintained office's
social media sites

Scheduled patient appointments + managed billing
claims by interfacing between insurance + patients